



**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is <http://www.gsadvantage.gov>

SCHEDULE TITLE: Federal Supply Schedule 70 . General Purpose Commercial Information Technology Equipment, Software, and Services

Special Item Number (SIN) 132 51 --- Information Technology Professional Services
(SUBJECT TO COOPERATIVE PURCHASING)

FSC Classes/Product Codes:

- FSC/PSC Class D301 IT AND TELECOM- FACILITY OPERATION MAINTENANCE & FACILITY MANAGEMENT
- FSC/PSC Class D302 IT AND TELECOM- SYSTEMS DEVELOPMENT
- FSC/PSC Class D306 IT AND TELECOM- SYSTEMS ANALYSIS
- FSC/PSC Class D307 IT AND TELECOM- IT STRATEGY AND ARCHITECTURE
- FSC/PSC Class D308 IT AND TELECOM- PROGRAMMING
- FSC/PSC Class D310 IT AND TELECOM- BACKUP AND SECURITY SERVICES
- FSC/PSC Class D311 IT AND TELECOM- DATA CONVERSION
- FSC/PSC Class D316 IT AND TELECOM- TELECOMMUNICATIONS NETWORK MANAGEMENT & IT NETWORK MANAGEMENT SERVICES
- FSC/PSC Class- D317 IT AND TELECOM- WEB-BASED SUBSCRIPTION - CREATION/RETRIEVAL OF IT RELATED DATA SERVICES; CREATION/RETRIEVAL OF OTHER INFORMATION SERVICES; & CREATION/RETRIEVAL OF IT RELATED AUTOMATED NEWS SERVICES
- FSC/PSC Class IT AND TELECOM- OTHER AND TELECOMMUNICATIONS & OTHER INFORMATION TECHNOLOGY SERVICES, NOT ELSEWHERE CLASSIFIED.

CONTRACT NUMBER: GS-35F-215CA

CONTRACT PERIOD: April 1, 2015 through March 31, 2020

For more information on ordering from Federal Supply go to this website: www.gsa.gov/schedules

CONTRACTOR: MRE Technology Solutions LLC
127 Lubrano Drive
Suite 203
Annapolis, Maryland 21037
(443) 995-6708 mobile
(410) 267-0469 ext. 110 office
(443) 458-7759 facsimile
<http://www.mretec.com> world wide web

CONTRACTOR'S ADMINISTRATION SOURCE: Jeff Kidwell
Email: Jeff.kidwell@Mretec.com

BUSINESS SIZE: A Service Disabled Veteran Owned Small Business



CUSTOMER INFORMATION

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs):

SIN	DESCRIPTION
132 51	Information Technology Professional Services - SUBJECT TO COOPERATIVE PURCHASING

**Cooperative Purchasing (RC) and Disaster Recovery Purchasing (STLOC) are available

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: Government new price is based on a unit of one hour. See pages 9 through 16 for pricing.

1c. HOURLY RATES (Services only): See labor categories and pricing 9 through 16.

2. MAXIMUM ORDER:*

<u>SIN</u>	<u>MAXIMUM ORDER</u>
132-51	\$500,000 per Delivery Order*

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: Minimum order per the contract \$100.00 or as negotiated.

4. GEOGRAPHIC COVERAGE: Domestic, or 48 contiguous states and the District of Columbia.

5. POINT(S) OF PRODUCTION: N/A

6. DISCOUNT FROM LIST PRICES: GSA Net Prices are shown on the attached GSA Price List. Negotiated discount has been applied and the IFF has been added.

7. QUANTITY DISCOUNT(S):

- 0.5% for task order amount > \$500,000;
- 1.0% for task order amount > \$1,000,000;
- 1.5% for task order amount > \$1,500,000;
- 2.0% for task order amount > \$2,000,000.

8. PROMPT PAYMENT TERMS: .5% Net 10 | Net 30 Days

9.a GOVERNMENT PURCHASE CARDS:

- At or below the micro-purchase threshold . Accepted by RETEC.
- Above the micro-purchase threshold . Accepted by MRETEC I accordance with GSAR 552.232-79(c) *Payment by Credit Card*.

10. FOREIGN ITEMS: N/A

11a. TIME OF DELIVERY: Negotiated at the task order level.

11b. EXPEDITED DELIVERY: Negotiated at the task order level.

- 11c. **OVERNIGHT AND 2-DAY DELIVERY:** Negotiated at the task order level.
- 11d. **URGENT REQUIREMENTS:** Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
- 12. **FOB POINT:** Destination
- 13a. **ORDERING ADDRESS:** MRE Technology Solutions LLC
127 Lubrano Drive
Suite 203
Annapolis, Maryland 21037
(443) 995-6708 mobile
(410) 267-0469 ext. 110 office
(443) 458-7759 facsimile
Jeff.kidwell@mretec.com email
<http://www.mretec.com> world wide web
- 13b. **ORDERING PROCEDURES:** Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 on Blanket Purchase Agreements (BPA's)
- 14. **PAYMENT ADDRESS:** MRE Technology Solutions LLC
127 Lubrano Drive
Suite 203
Annapolis, Maryland 21037
(443) 995-6708 mobile
(410) 267-0469 ext. 110 office
(443) 458-7759 facsimile
Jeff.kidwell@mretec.com email
<http://www.mretec.com> world wide web
- 15. **WARRANTY PROVISION:** N/A
- 16. **EXPORT PACKING CHARGES:** N/A
- 17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** See Item (9)
- 18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A
- 19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
- 20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
- 21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
- 22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
- 23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A



24b. Section 508 Compliance for Electronic and Information Technology (EIT):
The EIT standard can be found at: www.Section508.gov/.

25. DUNS NUMBER: 169163164.

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an Active Registration in the SAM database.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

******NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation . May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties

may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I . FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data . General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

- a. **Definitions.**

%Contractor means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

%Contractor and its affiliates and **%Contractor or its affiliates** refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An **%Organizational conflict of interest** exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.
- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-materials - materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I . OCT 2008) (DEVIATION I . FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I . OCT 2008) (DEVIATION I . FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by:
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. **RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **INCIDENTAL SUPPORT COSTS**



Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. **APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.



16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

Field Service Engineer **\$72.42**

Function/Responsibility

Field Service Engineer (FSE) must be open and approachable and demonstrate solid communication skills, both oral and written. Possesses a strong electrical technical and or mechanical problem solving mentality and exceptional product knowledge. Participates in the training and development of junior level technical staff. Works on special IT projects as defined by the task order level statement of work. Proficient on servicing both the Trace and X-Ray product lines. Consistently uses his extensive experience and reasoning to plan and accomplish goals. Determines and recommends which products or services best fit the customers' needs. Looks for common-mode problem occurrences and seeks to resolve, both independently and with the aid of others. Uses MS Word, Excel and Power Point to provide information summaries as required.

Troubleshoots, services, installs (deploys) and repairs IT equipment at customer sites. Maintains field service log and filing system to properly initiate, organize and maintain all field service and job files. Provide assistance to the Technical Support staff. Conducts follow up calls with the customer to check system status. Perform server OS, proprietary software and other applications' installation, configuration and updates. Perform detection tests, equipment installation and removal. Possess the ability to read CAD drawings and other architectural drawings.

Minimum Education

Associate's Degree or 5 years of related experience is required. Equivalence achieved through comparative work and life experience is acceptable. Computer literacy, competency in use of all programs within MS Office Suite and aptitude for learning specialized IT software programs.

Minimum Experience

- Minimum of 5 years of experience directly involved in troubleshooting and field repair of electrical and electronic systems and equipment.



16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING *(continued)*

Technical and Customer Support Representative I **\$50.29**

Function/Responsibility

Provides comprehensive technical support to customers and FSE's regarding the operation, troubleshooting, service and repair of equipment. Conducts follow-up calls with the customer to check system status. Provides various back-up support activities as required, Which may include but are not limited to, compilation of data, data entry tasks, publication of reports, Field Service Report (FSR) review, etc. Comprehensively documents within the database, the details of the call such that his peers may review the file and continue the support effort should additional time and continued dialog be required to close the call.

Minimum Education

Associate's Degree in Engineering, IT or related concentration or 1 year of related experience is required. Equivalence achieved through comparative work, life or U.S Government Department of Defense (DOD) experience is acceptable. Computer literacy, competency in use of all programs within MS Office Suite and aptitude for learning specialized software programs. DOD experience must be documented by form DD214 or U.S. Government issued certifications or diplomas.

Minimum Experience

- Minimum of 3 years of experience directly involved in troubleshooting and or field repair of electrical and or electronic systems and or computer hardware.



16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING (*continued*)

Technical and Customer Support Representative II \$59.43

Function/Responsibility

Provides comprehensive technical support to customers and FSE's regarding the operation, troubleshooting, service and repair of equipment. Conducts follow-up calls with the customer to check system status. Provides various back-up support activities as required, Which may include but are not limited to, compilation of data, data entry tasks, publication of reports, Field Service Report (FSR) review, etc. Comprehensively documents within the database, the details of the call such that his peers may review the file and continue the support effort should additional time and continued dialog be required to close the call.

Minimum Education

Associate's Degree in Engineering, IT or related concentration or 5 years of related experience is required. Equivalence achieved through comparative work, life or U.S Government Department of Defense (DOD) experience is acceptable. Computer literacy, competency in use of all programs within MS Office Suite and aptitude for learning specialized software programs. DOD experience must be documented by form DD214 or U.S. Government issued certifications or diplomas.

Minimum Experience

- Minimum of 5 years of experience directly involved in troubleshooting and or field repair of electrical and or electronic systems and or computer hardware.



16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING (*continued*)

Technical and Customer Support Representative III \$72.78

Function/Responsibility

Provides comprehensive technical support to customers and FSE's regarding the operation, troubleshooting, service and repair of equipment. Conducts follow-up calls with the customer to check system status. Provides various back-up support activities as required, Which may include but are not limited to, compilation of data, data entry tasks, publication of reports, Field Service Report (FSR) review, etc. Comprehensively documents within the database, the details of the call such that his peers may review the file and continue the support effort should additional time and continued dialog be required to close the call.

Minimum Education

Associate's Degree in Engineering, IT or related concentration or 6 years of related experience is required. Equivalence achieved through comparative work, life or U.S Government Department of Defense (DOD) experience is acceptable. Computer literacy, competency in use of all programs within MS Office Suite and aptitude for learning specialized software programs. DOD experience must be documented by form DD214 or U.S. Government issued certifications or diplomas.

Minimum Experience

- Minimum of 8 years of experience directly involved in troubleshooting and or field repair of electrical and or electronic systems and or computer hardware.



16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING (continued)

***Information Technology Specialist Schedule Servicer* \$38.41**

Function/Responsibility

The IT Service Scheduler is responsible for tracking and dispatching routine and scheduled service as required within each customer requested locations. Requires the ability to conceptualize and implement an effective and cost effective method of providing routine service activity. Assigns tasks to company and affiliated field engineers while balancing the needs of the customer with available resources in each region to meet the required service plans. Anticipates and prepares for future needs while meeting current or immediate requirements for service. Has excellent written and oral communication skills, works well in a team-oriented environment, and provides guidance to junior level personnel within the department. Shift work and overtime outside the normal work day is required.

Minimum Education

Associate's Degree in Information Technology or related business concentration or 5 years of related experience is required. Equivalence achieved through comparative work and life experience is acceptable. Computer literacy, competency in use of all programs within MS Office Suite and aptitude for learning specialized software programs.

Minimum Experience

- Minimum of 2 years of experience directly involved support and scheduling.



16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING (continued)

Information Technology Service Order Processor **\$68.57**

Function/Responsibility

The Service Order Processor is responsible for maintaining the activity for various reports. Interfaces with Technical Support and Field Technicians to facilitate the customer process. Update commissioning files and other records in the Service Database. Broadcast daily reports to key internal personnel. Coordinate closing Service Reports.

Minimum Education

Associate's Degree in Information Technology or related business concentration or 5 years of related experience is required. Equivalence achieved through comparative work and life experience is acceptable. Computer literacy, competency in use of all programs within MS Office Suite and aptitude for learning specialized software programs.

Minimum Experience

- Minimum of 5 years of experience directly involved support and order processing.



16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING (*continued*)

Program Manager **\$94.56**

Function/Responsibility

The Program Manager must be open and approachable and demonstrate solid communication skills, both oral and written. Possesses strong problem solving, program and cost management experience. Participates in the recruiting, selection, training and development of the technical and support staff. Willingness to work on special projects, some of high visibility.

Minimum Education

Bachelor's Degree or 7 years of related experience is required. Computer literacy, competency with MS Office Suite and aptitude for learning specialized software programs.

Minimum Experience

- Minimum of 5 years of experience as a program manager
- Direct management experience recruiting and maintaining a widely dispersed technical staff
- Experience with program management methodologies and cost management
- Experienced overseeing programs with a comprehensive background in IT development and maintenance



16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING (*continued*)

Information Technology Operations Analyst **\$47.59**

Function/Responsibility

Operations Analyst is responsible for managing, tracking and resolving day-to-day service delivery requirements across the Americas. Requires the ability to conceptualize and implement effective cost and service methods. Anticipates and prepares for future needs while meeting current or immediate requirements for service. Supports company operations by providing the information required to balance the needs of the organization with available manpower and resources. Has excellent written and oral communication skills, works well in a team-oriented environment and has the ability to work effectively with executives, peers and junior level personnel.

Minimum Education

Bachelor's Degree, or equivalence achieved through comparative work and life experience acceptable. Experience: A minimum of 3 years of experience, as an analyst in a related field

Minimum Experience

- Customer focus and teamwork.
- Excellent written and oral communication skills diplomacy, and negotiation skills
- Excellent organizational, communication and interpersonal skills
- Excellent customer service skills and the ability to handle stressful situations
- Self-motivated, reliable, and accountable individual
- Experience working in an SAP operating or similar environment
- Strong background and skill level with MS Office and MS Excel and an aptitude for learning specialized software programs
- Working with associated cost accounting systems